



# Emergency Communications

Government Center

1101 Carmichael Road | Hudson WI 54016

Telephone: 715-386-4701 | Fax: 715-386-9329

[www.sccwi.gov](http://www.sccwi.gov)

## OPEN RECORDS REQUEST

Pursuant to Wisconsin's Open Record Act – Wis. Stat. §§ 19.21-19.39 – <http://www.legis.state.wi.us/rsb/stats.html>

Date Request Made

Time

Date Needed By

Requester's Name (Optional)

Requester's Agency (Optional)

Requester's Address (Optional)

Requester's Phone (Optional)

Requester's email (Optional)

## INCIDENT INFORMATION

Date of Incident

Approx. Time (or time range) of Incident

Name of Defendant

Brief Description of Call

Indicate Type of Incident (Domestic, Traffic, Medical, ETC.)

Incident/case# if known

Location of Incident (Street Address or Cross Street, City or Town if known)

## RECORDING AND COPY REQUEST

Please check all recordings/copies you are requesting

Audio – Initial Call

Indicate number of CD's (\$6.00 ea) \_\_\_\_\_

Audio – All Related Phone & Radio Traffic

Indicate number of CD's (\$6.00 ea) \_\_\_\_\_

Reports – CAD (Computer Aided Dispatch)

OFFICE USE ONLY	
Copy Made By:	
Date created:	

Requested recordings will be copied to a CD. Public requests for reports and recordings will be released only after payment has been received (CD/\$6.00ea, CAD reports/.25 per page). **Make checks payable to:** St. Croix County Emergency Communications. Mail to: 1101 Carmichael Road, Hudson, WI 54016

Be advised the Driver's Privacy Protection Act (DPPA) protects the privacy of personal information assembled by the State Department of Motor Vehicles (DMV). Therefore, all personal information will be redacted unless an exception exists. Permitted exceptions are found in the DPPA's Permissible Uses Form which must be completed and accompany this request if you wish to receive a non-redacted record. Non-redacted copies may also be obtained through a court order.

AUTHORIZED BY AGENCY/DEPARTMENT SUPERVISOR: \_\_\_\_\_

(SIGNATURE)